



**Nash-Rocky Mount Public School System**  
Nashville, North Carolina

Date: \_\_\_\_\_

To: Rocky Mount Housing Authority

Re: Emergency Housing Request

For: \_\_\_\_\_  
Name of Parent(s)/Legal Guardian(s)

\_\_\_\_\_  
Name of child(ren)

School: \_\_\_\_\_

Nash-Rocky Mount Public Schools has verified that one of our families as listed above is in need of emergency housing. We are requesting your assistance on their behalf in completing a housing application and placing them on your waiting list for emergency housing as soon as possible.

The Nash-Rocky Mount Public Schools Homeless Case Management Team, in conjunction with the school administration and staff has goals of providing a system of prevention, identification of needs and coordination of appropriate community resources for children at risk for out of home placement, academic failure and conditions that severely impact their well-being. We are seeking your immediate assistance as we know that homeless children are at an even higher risk of academic failure due to the instability of the family unit.

Please contact me if further information is needed. Thank you for your support.

Sincerely,

\_\_\_\_\_ School Social Worker

\_\_\_\_\_ Phone

\_\_\_\_\_ Email

C: Homeless Liaison  
School Principal